

11/14/07 Meeting Agenda

Dudley PTA – General Meeting

**Note: There will not be a meeting in December –
Next meeting scheduled for 1/9/08**

Meeting Date: November 14, 2007 **Time:** 7:00 – 9:00 EST
Facilitator: Curt Moczarski **Scribe:** Jennifer Pellittiere

Location: Dudley Elementary School – Theatre In The Round

Distribution List:

Adams, Emily	Adams, Mary	Fisher, Kate
Glaza, Jon	Grace, Lynn	Husarek, Marcia
Lucey, Susie	Moczarski, Curt	Pellittiere, Jennifer
Roncinske, Kathy	Rotunno, Shawna	Rurak, Jenn

Legend:

- X - Attended
- O - Unable to Attend
- V - Vacation

Agenda

7:00	1. Intro / Approval of last meeting minutes	Facillitator
7:05	2. Principal's Report	Jenn
7:10	3. President's Report	Kate/Curt
7:15	4. Teacher's Report	K - Emily Adams 1st - Lynn Grace 2nd - Kathy Roncinske
7:25	5. Crisis Kits	Ann Poelma Ellen Lechner
7:35	6. Review of Committee Status Summary	Marcia
7:45	7. Treasurer's Report	Mary
7:55	8. 1 st VP Report	Shawna
8:00	9. General Discussion – PTA Communications	All



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Meeting Notes:

Principal's Report

Teacher's Report

President's Report

-

1st VP Report

- *Open positions*

Treasurer Report

- *Present and approve Budget*



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Action Items - Open

Action Item	Description	Owner	Due Date	Status
0902	Place PTA pamphlets on Bulletin Board	Curt	September	Purchase a display case
0903	Brenda sending Membership Sign-up form home with students	Brenda	October	
1001	Call your dentist to ask for donated toothbrushes	Everyone	October 31	
1002	Need volunteers to distribute Kathryn Beich products on 11/6. Contact Shawna	Everyone	November 5	
1003	Post volunteer requests on Web site	Curt	On-going	
1004	Provide list of volunteer requests to Curt	Shawna	On-going	
1005	Email Shawna for list of volunteer opportunities to be posted on the Web site and bulletin board	Jenn	October 11	
1006	Need volunteers for Movie Night on 11/30. Contact Mary Adams or Laura Durant	Everyone	11/29	

Action Items - Closed

Action Item	Description	Owner	Due Date	Status
0901	Distribute PTA pamphlets at Curriculum Night	Brenda	September	closed



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